

WESTERN CONNECTICUT STATE UNIVERSITY  
DANBURY, CONNECTICUT  
EMPLOYMENT OPPORTUNITY

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**POSITION:** RESIDENT DIRECTOR

**OPEN TO:** The Public

**DEPARTMENT:** Housing & Residence Life

**DATE POSITION AVAILABLE:** ASAP

**SALARY:** \$39,681 (minimum)

**WORK HOURS:** 35 hours per week

**DATE POSTED:** April 18, 2012

**CLOSING DATE:** May 4, 2012

**JOB POSTING #:** 00056023

**LOCATION:** Danbury, Connecticut

WCSU is seeking organized, highly motivated individuals to serve as Assistants to the Director of Housing & Residence Life/Resident Director (ADHRL/RD), beginning on August 1, 2012. The Housing & Residence Life Department promotes an atmosphere that is conducive to establishing academic, social, and personal growth of the resident student population, using WCSU's CULTURE™ (Creating Undergraduate Learning Through Unique Residential Experiences) and iMatter models. CULTURE/iMatter builds relationships, supports academics, and develops community standards via programming, mentoring, and academic initiatives.

The ADHRL/RD position is designed to provide a resource person within the residence halls who counsels students, promotes hall programming, maintains a hall environment conducive to learning and individual growth, makes referrals, advises residence hall groups, monitors facilities' needs and occupancy, and recruits, trains, supervises and evaluates resident assistants, academic resource mentors and information desk personnel (including a student office assistant). This is a full-time, live-in position. Additional information is available at [www.wcsu.edu/housing](http://www.wcsu.edu/housing)

**Qualifications:** A bachelor's degree is required. A Master's degree is preferred as is at least 1 year of post-baccalaureate, full-time Student Affairs experience. Experience in Residential Administration, Community Development, Supervision, or any other relevant experience which would equip the applicant to relate effectively to resident college students and staff, is required. Proficiency in Microsoft Office Suite as well as successful experience with an automated housing database management system (i.e., RMS, Adirondack, etc.) is required. The successful candidate will be proficient in interpersonal relationships; have excellent verbal and written communication skills; and demonstrate the ability to manage multiple responsibilities, supervise staff, and exercise appropriate judgment and decision-making. WCSU is a dynamic, diverse workplace. The proven ability to work effectively with people from a variety of backgrounds and cultures is highly valued. Must have a valid driver's license and a vehicle available for job-related duties and meetings.

**Minimum Starting Salary:** \$39,681 plus a comprehensive benefits package. Additional information can be found on our website at [www.wcsu.edu/hr/benefits](http://www.wcsu.edu/hr/benefits). Once on this website select the Administrative Faculty employment group.

**To Apply:** Interested candidates must electronically apply by sending a cover letter, resume, and contact information of three (3) professional references to [hrpositions@wcsu.edu](mailto:hrpositions@wcsu.edu) Attn. Mr. Fred Cratty, Director of Employee Relations. Please submit your materials in one (1) complete file (PDF or Word format only) and not via multiple attachments. Applications must be received no later than **Friday, May 4, 2012**. WCSU is an AA EO Educator/Employer.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.